

**ESU Coordinating Council Regular Meeting
March 8, 2018 at 8:30 AM Central
ESU No. 11
412 W. 14th Ave. Holdrege, NE 68949**

Attendance Taken at 8:30 AM.

Paul Calvert: Absent
Heimann ESU 01: Present
DeTurk ESU 02: Present
Schnoes ESU 03: Absent
Robke ESU 04: Present
McNiff ESU 05: Absent
Shoemake ESU 06: Absent
Polk ESU 07: Present
Mowinkel ESU 08: Present
Lofquist ESU 09: Present
Bell ESU 10: Present
Barnes ESU 11: Present
West ESU 13: Present
Paulman ESU 16: Present
Erickson ESU 17: Present
Standish ESU 18: Absent
Wickham ESU 19: Present
Attendance Update Taken at 9:06 AM. Schnoes ESU 03: Present

ESU Coordinating Council Information

Educational Service Unit Coordinating Council Regular Meeting
Educational Service Unit No. Video Conference Sites: 3, 4, 6, 11(host), 13, 16, 18

Meeting called to order at 8:30 a.m.

Roll Call

Approval of Minutes

Motion to approve the minutes as presented. Passed with a motion by Bell ESU 10 and a second by Barnes ESU 11.

Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, West ESU 13: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 12, Nay: 0

ESU Share Out Topics

Petitions and Communications to the Board
State Board of Education and Nebraska Department of Education Report NDE Board Meetings

ESSA Leadership and Learning Community (ELLC)

Brad Portin provided an overview of the ELLC project, some of the work that is being done, action steps and a timeline. The purpose of ELLC is to assist states in using ESSA funding to build capacity of education leaders. This project includes 10 states, including Nebraska.

NDE Nebraska Education Profile (NEP) Presentation

Russ Masco provided information on NEP (Nebraska Education Profile). The decision was made to roll the DRS into the NEP on a secure side. This secure side needs to be developed. ESUs would also then be able to use the secure side for data. If the secure side isn't developed timely, decisions will need to be made so that ESUs are able to access data.

NDE Communication

Russ Masco reviewed talking points - A working group with ADVISER was created to identify the major priorities of the dashboard, three priorities were identified. The first two issues have been resolved. They are still working to resolve the multiple login issue and they are also working to put in some of the NWEA data. The goal is to have it operational by the Data Conference, April 16-17, 2018. It was noted that about 48% of contract hours have been used, 66% of the top priorities are complete, the SSO piece is taking time/hours, there are about 52% of contract hours left and they may need to review exactly how those hours should be spent. Once the remaining 52% of contract hours are expended, any additional time/hours needed will revert back to NDE. It was noted that the ESU administrators can send the talking points communication to districts. NDE is planning to provide a presentation at AQuESTT. Russ asked the group if there is any other topics that should be included in the talking points communication. He also noted that they have started to inventory all of the different things that are happening, partnerships, that NDE has with the ESUs.

Strategic Planning Process

Russ Masco reported that the Commissioner has created some priorities, which have been cross-walked with the priorities identified by the PDO groups.

Association of Education Service Agency's Report

Executive Reports

Executive Director Report

The Executive Director gave an update on the Innovative Grant. The purpose of the grant is to develop and implement an integrated ecosystem governed by policies and practices to allow relevant teaching and learning applications and tools to integrate seamlessly to share data elements for the improvement of student learning and reporting across the state. We are working to develop an integrated technology ecosystem through a secure, trusted data infrastructure (ADVISED) by integrating multiple technology systems through a single-sign-on portal. We are working with KSB for make sure that policies are in place, that everything is legal, defining ESUCC as a vendor, and to make sure that code/ownership is clearly defined, etc. The Illini Cloud is interested in SRS, there may be interest from other agencies. We need to look into copyright. AAP/SRS system was rolled out last summer, there is a pilot about to begin between OPS and Boys Town. Updating a base application using Zend 3 framework to be rolled out Summer of 2018 Blended, 25 districts in Cohort 1 and 15 in Cohort 2. Kick off training in March for both cohorts. SIMPL continuing to work with pilots, some have worked through the process, best practices are being defined

Executive Committee Report

The Executive Committee met on March 7th. The ESUCC redesign was briefly discussed. The group talked about having ESUCC meetings rotated at different ESUs. Executive Ludwig has been meeting and having discussions regarding the possibility of a multi- state leadership conference, they are looking at April 4-5, 2019 in Omaha. The Executive Director evaluation has been completed. The MSA was reviewed.

Public Comment

There were no public comments.

Recommendations from Standing Committees and Project Reports

Finance, Audit, Budget Committee

The Finance, Audit, Budget committee met on March 7th to review reports.

Approve Claims, Financials Statements, and Assets for Month of January

Financial reports were provided for the month of January 2018.

Approve Claims, Financials Statements, and Assets for Month of January. Passed with a motion by Schnoes ESU 03 and a second by Wickham ESU 19.

West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea. Yea: 12, Nay: 0, Abstain (With Conflict): 1

Approval of February Expenses to be paid in March Total amount for the month: \$140,472.64

List of expense was provided and reviewed.

Recommend motion to approve expenses to be paid in March. Passed with a motion by Schnoes ESU 03 and a second by Mowinkel ESU 08.

West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 12, Nay: 0, Abstain (With Conflict): 1

Technology Committee

The Technology committee met on March 7th. ESUs were asked to evaluate Bright Bytes and let Executive Ludwig know who wants to participate.

Approve TLT MSA Budget Requests 2018-2019

Recommend approve of TLT Budget Requests for 2018-2019. Passed with a motion by DeTurk ESU 02 and a second by Robke ESU 04.

West ESU 13: Abstain (With Conflict), Bell ESU 10: Nay, Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 11, Nay: 1, Abstain (With Conflict): 1

Approve NOC MSA Requisitions for 2018-2019

Motion to approve NOC MSA requisitions for 2018-2019. Passed with a motion by DeTurk ESU 02 and a second by Robke ESU 04.

Bell ESU 10: Abstain (With Conflict), West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 11, Nay: 0, Abstain (With Conflict): 2

Inventory - Hardware Disposal

Inventory that was removed from UNL Location. Approval of disposal will be at April meetings.

Approve BlendEd Learning Objects

Instructional Materials: Learning Object Acquisitions. This project will identify learning objects that will enhance education for all learners in Nebraska schools. ESUCC staff will work in conjunction with relevant staff members from participating ESUs, to identify, acquire and integrate learning objects that will be hosted on the LOR for statewide use. This fund could also be used to offset expenses related to curating, obtaining and integrating these learning objects into the statewide LOR or gaining access to an Open Education Resource (OER) platform. Fees for Learning Object Acquisitions is \$5,000. Fees will not exceed this amount and will be based on actual costs incurred.

Recommend approval of Learning Object Acquisition up to \$5,000. These funds are not used unless vetted through affiliate to the Tech committee for approval. Passed with a motion by DeTurk ESU 02 and a second by Robke ESU 04.

Bell ESU 10: Abstain (With Conflict), West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 11, Nay: 0, Abstain (With Conflict): 2

Approve BlendEd Special Projects

Instructional Materials: Special Projects. Special projects will support and maintain the platform and/or the library of learning objects in a state-endorsed LOR, cover costs associated with the review and alignment of resources to the Nebraska State Standards and other indicators utilized by Nebraska schools, and fund additional learning objects or BlendEd projects. Working in conjunction with ESU staff (PDO Staff), this project will identify those needs to further enhance education for all learners. It is recommended that all

ESUs participating in the Learning Object Repository elect to participate in Special Projects. The fee for Special Projects is \$4,500. Fees will not exceed this amount and will be based on actual costs incurred. The following is a cost summary of the project:
Special Projects \$4,500 no increase

Recommend Approval of BlendEd/Special Project funds of \$4,500 per ESU. Passed with a motion by DeTurk ESU 02 and a second by Wickham ESU 19.

West ESU 13: Abstain (With Conflict), Mowinkel ESU 08: Nay, Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 11, Nay: 1, Abstain (With Conflict): 1

Cooperative Purchasing Project

The Cooperative Purchasing Project committee met on March 7th. Committee briefly discussed the AEPa assessment fee. This fee will be paid in April. It was noted that the Annual Paper buys are open for school ordering. The deadline to order paper is March 14th. As of today, paper orders are down compared to last year. The deadline to order regular coop items is April 12th.

Approve Renewal/Extension of Schoology Special Buy contract dated June 1, 2015

Have Coop Director negotiate with Schoology for renewal of Special Buy contract and approve upon a favorable review by ESUCC appointed Attorney, Special Buy contract with Schoology. Passed with a motion by Mowinkel ESU 08 and a second by Erickson ESU 17.

West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 12, Nay: 0, Abstain (With Conflict): 1

Approve Renewal/Extension of World Book Special Buy contract dated March 1, 2015

Have Coop Director negotiate with World Book for renewal of Special Buy contract and approve upon a favorable review by ESUCC appointed Attorney, Special Buy contract with World Book. Passed with a motion by Mowinkel ESU 08 and a second by Polk ESU 07.

West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.
Yea: 12, Nay: 0, Abstain (With Conflict): 1

PD Leadership Committee

The PD Leadership committee met on March 7th.

Approve MSA PDO Funds

Total to be invoiced for each ESU will be \$4,131 (\$70,230/17) for 2018-2019. In 2017-2018 the amount was \$4,468 (\$75,950).

Total to be invoiced for each ESU will be \$4,131 (\$70,230/17) for 2018-2019. In 2017-2018 the amount was \$4,468 (\$75,950).

Recommend approval of MSA PDO amount of \$4,131 per ESU. Passed with a motion by Polk ESU 07 and a second by Wickham ESU 19.

DeTurk ESU 02: Abstain (With Conflict), West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.

Yea: 11, Nay: 0, Abstain (With Conflict): 2

Approve SDA Budget Requests

Approve SDA Budget Requests for 2018-2019. Passed with a motion by Polk ESU 07 and a second by Erickson ESU 17.

DeTurk ESU 02: Abstain (With Conflict), West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.

Yea: 11, Nay: 0, Abstain (With Conflict): 2

Special Populations Committee

The Special Populations committee met on March 7th. Provisional staff cannot be reimbursed with Federal dollars, state dollars may apply. The AT contract will expire soon, they are working on an RFP.

Approve SRS Fees

Current participating each ESU pays a fee of \$5,500 to fund the Special Education Project.

Recommend to approve SRS Fees for 2018-19 as \$5,500. Passed with a motion by Polk ESU 07 and a second by Schnoes ESU 03.

West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.

Yea: 12, Nay: 0, Abstain (With Conflict): 1

Approve SRS Tier Structure Increase of 5%

2018-19 2019-20 Tier

Increase of 5%

Recommend to approve the SRS Tier Structure at a 5% increase for 2019-2020. Passed with a motion by Polk ESU 07 and a second by Erickson ESU 17.

West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.

Yea: 12, Nay: 0, Abstain (With Conflict): 1

Legislative Committee

The Legislative committee met on March 7th. Committee discussed several legislative bills including LB998, ESUs are asked to support this. There is concern for LB829 and LB651. Budget Tax relief is going to take time, so that will leave less time for other bills. It was noted that there looks to be a 2% cut for this year and a 4% cut for next year. Term limits and legislative day at the Capitol were discussed.

Approve MSA Governmental Relations (2 year) Two-year agreement, no change in cost.

Recommend approval of Governmental Relations contract with Bromm & Associates Passed with a motion by Bell ESU 10 and a second by Barnes ESU 11.

West ESU 13: Abstain (With Conflict), Heimann ESU 01: Yea, DeTurk ESU 02: Yea, Schnoes ESU 03: Yea, Robke ESU 04: Yea, Polk ESU 07: Yea, Mowinkel ESU 08: Yea, Lofquist ESU 09: Yea, Bell ESU 10: Yea, Barnes ESU 11: Yea, Paulman ESU 16: Yea, Erickson ESU 17: Yea, Wickham ESU 19: Yea.

Yea: 12, Nay: 0, Abstain (With Conflict): 1

NEW ESU Chief Administrators

Discussion about concerns about the short time between when agendas are posted, committees meet, and the ESUCC Regular Meeting takes place. Discussions on how ESUs use agendas/minutes to discuss with staff. It was suggested that the MSA development begin earlier in the year. Discussions on procedures for staff working from home. ESUs will share their policies with the group.

Adjournment

Meeting adjourned at 11:58 a.m.