

**Category: Public Relations and Administration - 1000**

**Policy: ESUCC Staff - 1008**

Every administrative position and all other staff positions shall have a written job description developed by the Executive Director, or at the direction of the Executive Director, in coordination with anyone the Executive Director deems appropriate. The Executive Director is responsible for maintaining updated job descriptions for all ESUCC staff members.

Adopted On: October 9, 2014

Reviewed On: