

**Category: Council Operating Procedures - 5000**

**Policy: Annual Organizational Meeting - 5022**

An organizational meeting of the ESUCC shall be held on the first Wednesday of May each year for the purpose of seating any new members and electing officers.

The following are procedures for election of officers and other business to take place at the annual organizational meeting of the Board:

1. After new members are sworn in by the Board's legal counsel or other designee, the Board will elect from its members a President, Vice President, Secretary, and Treasurer, all of whom will assume office at the organizational meeting.
2. The Board's legal counsel or other designee will act as chair for the election of a President.
3. The President will assume the chair immediately upon his or her election.

The Board may then consider items including, but not limited to:

1. The adoption of an order of business to guide in the preparation of future agendas and conduct of meetings.
2. Review of existing temporary committees or special appointments involving Board members.
3. Any other such items as have been properly noticed and placed on the agenda.

Adopted On: October 9, 2014

Reviewed On: